8/2/2017 Administrative Board special meeting minutes-

Mt Bethel's Leadership Team:
Attendees in BOLD.
Ad Board Chair: Dan Glenn
Vice Chair: Dick Larson
Lay Leader: Judy Alich
Finance: Paul Willig
Financial Sec: Darlene Ashley
Treasurer: Linda Emerson
Endowment: Dave Eshelman
SPPR: Lora Gregg (phone)
Trustee: Craig Bonn
Lay Delegate: Jake Tabbert
Worship: Kathy Behrendt
MOE: open
Membership Secretary: Sandy Larson
Pastor: David Brown
Secretary/Communication: Polly Tabbert
Church members also in attendance: **Clyde Cress** and **Ken Alich**/daycare liaison,

Call to Order 6:35p Opening prayer Chair, Dan Glenn
Agenda for Special Ad Board meeting: address the impact of the preschool vacating our facility, discuss options moving forward, and formulate (and begin to implement) a plan that will serve Mt. Bethel the best.

1. Attendees gave brief input of thoughts moving forward. Comments included:
    a. Identify plan for significant loss of rental income and plan to replace income from rental lass.
    b. Figure out something to replace income level of renter.
    c. Advertise we have space to rent
    d. Being a lessor we know that experience from the financial income and needed upkeep aspect. Now time to establish an action plan, process for when a lessee moves on and seeking a new lessee.
    e. Develop short term loss of income expense control plan and develop strategy to rely less on rental income that reenergizes the Church.
    f. Loss of rent isn't biggest problem, how do we move forward so we can invite people to church, maintaining Mt Bethel as a functional church?
    g. Don't have a choice need to do budget cuts
    h. Look at all items of budget
    i. Make short term decision(s) of what we will cut budget wise in loss of income. and What does a leader look like with budget cuts?
    j. Two parts- 1, renter for space and 2, where the rental income allows Mt Bethel to go with Pastor appointment.
2. Ideas(s) identified for finding new renter/lessee(s). Develop space information communicate information on FB page, website, newsletter, personal networking etc.
    a. Networking information shared, using a professional commercial realtor
        i. Discussion, conversation: pros (knowledge) and cons (cost).
    b. Consensus: Dan Glenn will contact a professional commercial realtor (Kevin Peck) to begin the marking of space.
    c. Dan Glenn will closely involve Trustee Chair, Craig Bonn and Pastor Dave in the process of working with commercial realtor.
    d. Ken Alich will share his documents/notes with Craig Bonn of current rental space(s) dimensions.
3. Discussion/conversation: What do we do with 2017 Budget- expenses from loss of income? –
    a. Fact: Church Profile completion due Sept 1, 2017 to District Superintendent Cynthia Williams and assume budget reduction(s) need to be made due to loss of income
    b. Conclusion at this time we do not have all the information to continue to meaningful solutions.
        i. Will get professional commercial realtor's guidance for leasing space values and time frame for leasing.
        ii. Will reconvene Ad Board meeting after Realtors input of the financial possibilities.

Adjournment 7:25p, closing prayer Polly Tabbert