September meeting 9/28/2016 Ad Board Minutes- Mt Bethel United Methodist Church

Mt Bethel's Leadership Team:
Attendees in **BOLD.**
Ad Board Chair: Dan Glenn.
Lay Leader: Judy Alich
Finance: Linda Emerson.
Financial Sect: Darlene Ashley.
Treasurer: Pam Roesler
Endowment: Ken Alich
SPPR: Lora Gregg
Trustee: Barb Mahovlich.
Lay Delegate: Jake Tabbert
Worship: Deb Schneider
MOE: temp Pastor Dave
Member Care: Joann Larson
At Large: Vern Emerson.
Pastor: David Brown
Secretary/Communication: Polly Tabbert
Member: Rollie Eck

Call to Order 6:31p
Devotions and Prayer by Dan Glenn, Romans 14:1
Approval of August Ad Board minutes; Motion Made, 2nd, Approved: Barb Mahovlich/Judy Alich.

A) Administrative Updates and Decisions

a) **SPPR/ Staff Pastor Parish Relations** chair Lora Gregg
   i) No report submitted at this time
b) **Trustees**, chair Barb Mahovlich
   i) Phase I acoustical panels were installed September 16 & 17,' 2016 see report below from project lead, Polly Tabbert.
   ii) In October will be negotiating day care lease that is up at year-end.
c) Endowment Team chair Ken Alich
   i) No report submitted at this time
d) **Finance,** chair Linda Emerson **Next** Finance Team meeting: **Wed, October 26, 2016 at 6:30pm**
   Finance reports- Motion Made, 2nd, Unanimous Approval: Polly Tabbert/Joann Larson.
   (1) Correction to July 2016 Financial Secretary and Treasurer Income reports.
      (a) 2016 Beginning Balance $ 13.059.24
      (b) 2016 Income as of July 31 $114,450.77
      (c) 2016 Expense as of Jul 31 $107,248.23 (previous communicated $106,568.23)
      (d) Year to Date Income vs Expense $7202.54 includes the cost of furnace repair (previous communicated $7,882.54)
      (e) General Ministry Fund $4405.46 (previous communicated $3,790.04)
      (f) Mortgage Fund $2797.08 (previous communicated $4,092.50)
      (g) Funds currently available $23,341.78
   (2) August Financial Secretary and Treasurer Income reports agree.
      (a) 2016 Beginning Balance $13.059.24
      (b) 2016 Income as of August 31 $129,171.00
      (c) 2016 Expense as of August 31 $122,883.36,
      (d) Year to Date Income vs Expense $6,287.64
      (e) General Ministry Fund $73.49
      (f) Mortgage Fund $6,214.15
      (g) Funds currently available $21,746.88

B) Ministry Updates and Decisions

a) Neighbors Inc Christmas time Project leader Linda Emerson
   i) Gift cards fill tree with positive thoughts of Angel theme. Purchase gift card then put Angel on tree with word of encouragement.
b) Member Care, chair Joann Larson
   i) Church 2 group meeting first Wednesday of the month, 6-7:30p building relationships, bible study; Our church knowing we care for one another
   ii) Sign-up on hall bulletin board for visiting shut-ins
   iii) Conversations occurring plan for meeting/inviting non-regular attenders, and extra care for shut-ins, and the value of praying for shut-ins and non-regular attenders.
c) Worship, chair Deb Schneider
   i) Advent theme is "Angels" beginning Sunday, Nov 27. Hanging of greens Sat. Nov. 26th 9am.
   ii) Small group is meeting every other Monday for creative worship planning

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d) Pastor's Report

(1) Garden ministry harvest 180 pounds
(2) OCC – project leads Tim & Ellen Bomstad packing party Sat Nov 12th.
(3) JoAnne Nelson Neighbors Inc rep
(4) FMSC project lead Linda Brausen
(5) Evangelism: who is moving into our neighborhood?
(6) Investigating putting a new informational brochure together and getting it personally to the new home owners in the community.
(7) Number of things coming up
  (a) October financial theme; 2 Cor. 9, Be Prepared, Be Determined, Be Generous, Be Blessed. 10/23/16 pledge card Sunday. Scripture supported by Dave Ramsey strategy of financial planning.
    (i) Peggy bank visual reminder, change/currency returned designated to our Reach Renew Rejoice conference pledge.
  (b) Oct 30, Christmas in October – dress up as nativity character
  (c) Nov 6, All Saints worship remembering those who have passed away, good worship to help people in grief.
  (d) Sermon series Nov 6, 13, 20. Methodist Saints Wesley's and Francis Asbury
  (e) Hang the Greens Sat. Nov 26th, and Advent begins Nov. 27th
  (f) Creative worship purpose to make a point that persons can think about = powerful. Tapping into one's senses of taste, sound, sight, touch, smell
  (g) Open to feedback, we're trying some new things.

e) Vision hopes, conversation – discussion preparing for MB's future, preparing the facility.

a. Facility plan for upgrades & maintenance
  i. Kitchen upgrade, proposals of equipment received at $26,000. Installing equipment triggers other repair/upgrades i.e. ceiling and flooring.
  ii. Furnace
  iii. Storage shed
  iv. Carpet main level old & new addition
  v. Re-paint main level
  vi. Sign fix/replace
  vii. Roof
  viii. 2nd part of sanctuary upgrade acoustic panels & projector
  ix. Others?

b. More debt should not be an option in paying for maintenance, repair, replace upgrades; District Superintendent wants debt eliminated- purpose of appointment of Pastor Dave was to eliminate debt.

c. **Conclusion(s)**
  i. Leadership needs to identify capital improvements priority list: Need and Cost estimate, launching a plan of action.
  ii. Prioritize needs, identify a plan of action and to meet facility need/s
  1. Conversation, the value of first impressions & ministry need
  iii. Leadership members bring to next meeting needs they/work area have identified: Need and Cost estimate.

Adjournment 7:51, closing prayer Pastor Dave.
Next meeting: **Wednesday, October 19, 6:30p Pastor's office**

Meeting minutes submitted by,
Polly Tabbert, Secretary

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Submitted Report/s Administrative & Ministry.

Finance Report Notes reported by chair Linda Emerson**:**

1) Xcel: Surge for Aug & Sept was under 24.5. As of Sept 26th MB is back in Small Business Rate. Estimated MB savings $1000 per year. Thank you everyone!

2) Investigation of solar energy option; Sun Share– solar energy information; 25-year contract. Trustees will investigate further.

3) Expenses in Aug were greater. Secretary received 3 paychecks reason month's 5 weeks and Organist and Pianist got July pay after Aug 1. Additionally, Property insurance paid in Aug.

4) Night to Unite – success. Budget of $400 was approved. MB spent about $360. ABM has reimbursed $95 for cost sharing; NH reimbursement is pending. Total from Mt Bethel at this time is $265.

5) MB has applied for a refund from the Affordable Health Care Act. If not denied, MB will realize a refund of up to $1998.00.

6) Printer/copier: have terminated the lease and service contract for the copier. Could return the copier at our expense, estimated $300 or purchase it for $500. When 2016 budget was prepared, copier need was in the planning stage. At that time, costs unclear maintain current equipment or purchase a new printer/copier. Additionally responsibility for cost to ship the Richo back to the leaseholder. Current lease and service plan cost is $1250 per year. It is expected will show a significant savings in 2017. Office supply budget will cover this cost, no additional Ad Board approval needed at this time.

Report of sanctuary upgrade reported by humbly grateful project manager- Polly Tabbert

Sanctuary Phase I installation of 10 wedged acoustical panels was completed September 16 & 17, 2016. Thank you, gratitude: for the Memorial dollars used to purchase 10 large wedged acoustical panels and two multi directional microphones. The muscle (Pastor Dave, Vern and Linda Emerson and an anonymous helper) that unloaded the FedEx truck receiving over 850 pounds of acoustical panels and got them moved to the sanctuary. Thank you to the Thursday Clean Team who moved lots of chairs out of the way for a scaffolding pathway and to Steve Watrud for the use of scaffolding for the project. A drilling thank you to our installers; Daniel Tabbert, Jake Tabbert, and the ground crew of Vern and Linda Emerson. Lastly thank you for the Prayers who prayed safety and blessings over this project.

10/4/2016 Pastor Dave reflection emailed to leadership team.

Hi. I was thinking about our discussion of the other night. I think we got sidetracked … and this is an attempt to get us refocused. Not in any particular way or order, but here are my thoughts.

1. in regards to improvements of the building/grounds. we have money in a restricted account that is specifically for capital improvements. we have not, to my knowledge, prioritized improvements needed and then made a plan to make those improvements happen…using funds available or asking for special gifts. as we discussed the possibility of using some of those funds, all kinds of things came to the surface. it is ok to bring these items to the table, but we have to understand that the trustees team is probably the one to make the recommendations …
2. We also need to recognize that there are different reasons for making improvements. One might be that it makes our facility more attractive for those already here. One might be that it makes it more attractive for those who might walk in to check us out. One might be that it helps us do our current mission, or enable us to do a new mission. One might be that it just needs to get done because it is way overdue and will cost more as the years go by. One might be that it enables volunteers to be more efficient and effective in their service. It is always important to think about the why of doing something, so that it doesn't become the "pet project" of this or that person or group of people. When we have things prioritized with the why, people better understand what we are doing.
3. What I think the council needs to decide is what percentage of the funds in that account we want to keep for a "rainy day"…and what is our plan for continuing to add to that fund so that it doesn't get depleted…and we head off the rainy day as there are always needs. if we get in to the habit of fixing and replacing things when they need to be done, or even ahead of time, we are going to be way ahead of the game.
4. I think we all agree that there are things around the church building that need to be done. I am glad we had the conversation to get things on the table. Let us be wise as we move forward to determine the best things to do in the best way for the best "results".
5. The light bulb discussion on the church sign was very disconcerting to me. It was obvious that there were many people at the table who didn't know about it, including the trustees chair. it is also pretty obvious to me that it is a simple fix…buy

the bulbs and change them. We have to get over the attitude of "that is someone else's job" and just do some of these things…or make the right people aware that it is something that needs to be done. Not sure why that didn't happen.
6. I looked into a couple of things…

-A new outdoor church sign would be in the $6000 range…if we can refurbish the one we have it would be cheaper…who knew there are church sign "parts" that can be replaced.

-Materials for an 10x12 shed for the mower and garden equipment would run about $2000 at Menards. I think we could find some people to put it up.

That's all for now. Hope this is helpful. D