Mount Bethel United Methodist Church Administrative Board Meeting Minutes
OTREACH: Outward Utilizing Talents Reverently Extending A Christian Hand

Administrative Board Members present: Mark Zahn, Pastor Judy McEachran, Pastor John McEachran, Barb Mahovlich, Don Roberts, Pam Roesler, Kathy Behrendt, Judy Akemann, Ken Alich, Vern Emerson, Polly Tabbert

Opening devotion Chairperson Mark Zahn, and Prayer Pastor John McEachran

Secretary's report for 8/16/2011 approved (motion Judy Akemann, 2nd Pam Roesler)
Corrections: Ad board members are reported incorrectly, posted are the 2010 Ad board members.
Additionally, reminder: upon the approval of Ad Board meeting minutes Mt. B. secretary, will email to church members the approved meeting minutes. Minutes are also posted on fellowship hall back bulletin board. Church members who do not have email can request the minutes mailed to their home.

Finance report- Don Roberts: (motion Judy Ackemann, 2nd Barb Mahovlich, approved)
Gen. Fund Monthly income/offerings $9,177.72 expenses $13,320.87 resulting in a shortage of ($4,143,15)
Gen. Fund YTD income/offerings $86,613.21 expenses $115,663.05 resulting in a YTD shortage of ($29,049.84)
Mortgage Fund income/offerings $3,133.98 Monthly payment $3,990. Monthly shortage ($856.02)
Mortgage Fund YTD shortage ($3,529.80)
Clarification of Designated Fund
a.) Unbinding and r12 book accounts 2242, 2243, 2248, convert to 1 account number :Sm group ministry books. Requested by Polly Tabbert - Pam R. Treasurer will make this adjustment/clarification in designated funds.
b.) C3 Relay for Life ($4.49) to zero out account, take $4.49 from 2106, MOE. Requested by MOE chair Judy Ackermann. - Pam R. Treasurer will make this adjustment in designated funds.
c.) Specific account & designated fund details see treasure report.

1.) Ministry work areas please submit in writing by Tuesday, Oct. 18 to Finance Chair Don Roberts budgets for 2012 ministry year.
2.) Pastor John & Don Roberts will meet individually with 4-5 members about offering counter policy, procedure & responsibility.
3.) Finance committee meeting dates:
3a) Thursday, October 6th Stewardship seminar at Rosemount UMC (8:30a-3p). Meet at Mt. B 8am for ride sharing. Finance request that each ministry area attend this seminar.
3b) Tuesday, Oct.18th 6pm Stewardship campaign planning.
3c) Sunday Oct. 23rd 2012 Stewardship campaign begins & continues- Oct. 30, (pause in goodness for Nov 6th 50th Anniversary Big Sunday) Nov. 13 & Dedication Sunday Nov. 20th.
3d) Tuesday, Oct 25th 2012 Budget development.
3e) Move: AD Board November meeting from 15th to Tuesday, Nov 8th re: communicate Ad Board approved 2012 Budget to Mt. Bethel congregation Nov. 13th.

Trustee Report- Ken Alich
a.) Polly Tabbert will get to Ken Alich small movers to aid in moving the foosball table to a different storage location .
b.) Ken is working on getting the elevator over payment returned to Mt. Bethel.

Pastor Parish Report – Barb Mahovlich
a.) Barb will be meeting with Pastor John 9/22/11 RE: ppr pre-meeting planning.
b.) PPR committee meeting scheduled for Sept 26 following 7pm worship.

MOE Missions Outreach Evangelism – Judy Ackemann
a.)MOE served 70+ people at Simpson UMC (sloppyjoe, coleslaw, watermelon, ice cream sandwiches & lemonade) by 12 members of Mt. Bethel UMC.
b.) Samaritan purse at Mt. B will be Nov. 13th to Nov. 21st.
c.) Neighbors inc. Duck races is October 2nd in cooperation with SSP chili feed.
d.) Sunday, Nov. 13th @4pm All Church game night.

e.) May 2011 UMCORE disaster relief offering $242.50
f.) MOE sponsored missionary Shannon will be leading worship Oct. 24th at Mt. B.
g.) Next MOE meeting: Oct. 12th 6:30 at Judy Akemann's home.
h.) Feed My Starving Children: 9:30-11:30a Sept 21st & Oct 19th.

Worship report. -Kathy Behrendt
a.) Dale Schmidt is working on setting up an ushering schedule
b.) Created a new fall floral arrangement for the sanctuary.
c.) Investigating creation of a banner for the organ speakers
d.) Soon Gerten poinsettia orders will be announced, waiting of specific paperwork from Gerten's
e.) date y2bd Worship committee soon, in cooperation with Pastor Judy.
a) agenda item? Kids Christmas program date? in cooperation with Ed committee.
b) agenda item? Christmas eve worship time?
c) Fusion.

Education Ministry team – Lora Gregg
a.) In the past few weeks have sent letters to all church members a letter identifying fall kid Sunday school activity/days and Adult bible study dates.
b.) Have sent a letter and small shaped notepad to each child who attended Sunday school at Mt. B in 2010-2011.
c.) Made 2 separate contacts with all day care participants. Box of crayons with our Mt. B worship information and a shaped notepad inviting to Sunday school & worship times.
d.) Hosted the All church Rally Sunday potluck following worship Sept 11th.
e.) ? Kids Christmas program DEC. date? in cooperation with worship committee.
f.) Sunday Oct. 9th @4pm Youth Group Family movie night, Soul Surfer, with supper offered.
g.) Planning Youth Group Christmas Caroling dates yet to be determined.
h.) Sunday school offerings dedicated to Imagine no Malaria.
i.) 2, adult bible studies of r12. Sunday mornings for 12 weeks and Wednesday for 6 weeks.

Secretary Pam Roesler
a.) Mt. B copy machine contract is expiring. Have investigated three companies. Of the lowest bid, that sales rep is difficult to reach, the middle $ amount sales rep lives in IGH. $3 difference between lowest and middle price quote. Will continue to investigate the middle price quote company.
b.) Attended a free web site development seminar hosted by Google. informative. Mt. B can get three web pages free. Pam is working on developing a page. Lora Gregg has a friend who too could be a helpful resource for web page development. Sub group should be formed to assist in what Mt. B's web page needs are now and for future growth & communication. No date set.

Small group ministries: Lay Leader Polly Tabbert
Kathy Behrendt will be starting an in-home r12 Bible Study Wed, 9:30am Oct 5th. Participants are friends & neighbors.
Polly Tabbert has begun an in-home quilt group. Participants are members & friends of Mt. B & their relatives/friends. First meeting of Mystery Quilters 6 participants, 2nd meeting grew to 9 quilters, 3rd session has 12 participants each making their own mystery quilt. Very appreciative of Anita Kelly & Ellen Bomstad's help. Next meeting dates: Sept 26, Oct 10 & 24. 6:30 Polly's house. Nov dates y2bd.

Pastor John McEachran reports
a.) Imagine no Malaria. Initiative church pledge for 3 years $7700 for Mt. Bethel.
b.) Sept. 24th officiating Katie (Ryan) Schmidt's wedding, on outdoor ceremony.
c.) Oct. 2 worship an adult baptism of Tiffany Dayton in addition, communion.
d.) Waiting to hear about 2011 Charge Conference information
Day following meeting: 9/21/2011

1. District Superintendent Clay has plans to meet only with selected PPR/SPRC committees. Clay has scheduled a meeting with Mt. B's PPR on **Sunday, Nov. 20th at 11:30a**.
2. Cluster meetings scheduled. Mt. Bethel's is **Tuesday, November 22, 7-9 p.m. at Eagan: Advent**: Rosemount, Woodbury-PG, Newport, IGH: Mt. Bethel, MN Christ Korean.
3. Adopt and submit Mt. Bethel congregation's five church vitality goals. The General Church is requiring that all congregations participate in the Vital Congregations Project by submitting records on five key goals and by reporting on those goals for the next 4 years. Vitality goals should be entered online at www.umvitalcongregations.org.

Pastor Judy McEachran reports
See attached document outlining ministry, finance, education & worship fusions.

Discussion/conversation
Christians Coping with Cancer (3C's) support group has moved to meeting at Good Sheppard Church. Members & friends of Mt. Bethel are in the process of assembling another Christian support group for those living with cancer. Name is in development. Meeting date, 2nd Thursday of each month.

Next meeting date/s: October 18th @ 7pm at 7pm. And, November 8th @ 7pm
Closing (motion Vern Emerson, 2nd Lora Gregg, approved)
Prayer Pastor Judy
Minutes respectfully submitted by Polly Tabbert Lay leader.
Secretary Mary Anich on vacation